



Professional Engineering Course Center

335 N. Puente Street, Suite G, Brea, CA 92821
Tel. (714) 441-2830, Fax (800) 707-1341

PECC Online Privacy Policy
Effective: January 2009

Objective

The objective of this Privacy Policy ("Policy") is to explain the type of collected information and with whom it is shared with. A person accessing or browsing the Web site located at www.capecc.com (the "Site") shall be considered a "User." Professional Engineering Course Center (PECC) is strongly committed to respecting and protecting the User privacy. Please read carefully the following Policy.

User Consent to Privacy Policy

By accessing, browsing or using the Site, Users acknowledge that they have read, understand, agree and consent to the terms and conditions of the Policy. Users consent to the collection, use, and disclosure of User information including personal information and anonymous browsing information (together "Information") pursuant to the terms of this Policy. If you do not consent to these terms and conditions, please does not access, browse, or use this Site or provide Information to PECC.

The Information PECC Collects

Anonymous Browsing Information

Users can browse the Site without revealing personal information. In this context, our servers may collect your Internet Protocol address, your computer's operating system, the name of the domain you used to access the Internet, the Web site you came from and the Web site you visit next.

Personal Information

PECC may collect the name, company name, phone and fax number, mailing address, e-mail address, credit card number, and any other personal information provided by a User who contacts PECC or any of its representatives through the Site, via e-mail or otherwise, submits a registration for a course or purchases a product through the Site.

By submitting Information to this Site or to one of the PECC's representatives, Users acknowledge that they have read, understand, agree to the terms of this Policy and authorize PECC to collect, use and disclose Information pursuant to the terms of this Policy.

How PECC Uses the Information

PECC uses the Information collected from its Users to respond to their questions and comments, register courses, provide products, services or information to Users, process a User's purchase, or provide related account status. Anonymous browsing and personal information may be used to gather broad demographic information used in marketing, promotion or similar activities. This information may be aggregated to measure the number of visits, average time spent, page views and other statistics about Users of the Site. PECC also may use this data to monitor Site performance and to make the Site easier and more convenient to use.

PECC Sharing of Information

PECC will share Information that it collects or receives regarding its Users with third parties under the following circumstances only:

User Consent: If a User's consent to share personal information.

PECC Agents: PECC may utilize other companies and individuals to perform functions on its behalf such as marketing new or additional products and services, sending postal and e-mail to Users, processing credit card payments, fulfilling orders, delivering products and services, and providing customer service.



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These third parties have access to Information needed to perform their functions only, but may not use it for other purposes.

Aggregate Anonymous Information: PECC may provide to others the aggregate statistics about our Users' site activity for purposes of marketing, promotion or similar activities. None of these statistics will identify Users personally.

Protection of PECC or Others: PECC may disclose Information about our Users to others if PECC has a good faith belief that we are required or permitted to do so by law or legal process, to respond to claims, to protect the rights, property or safety of PECC or others, or take action regarding illegal activities or suspected fraud.

Business Transfers: In the event that PECC decides to sell all or part of its assets, PECC reserves the right to include Information among the assets transferred to the acquiring company.

Information that is submitted to this Site will be collected, processed, stored, disclosed and disposed of in accordance with applicable US law. If you are a non-US User, you acknowledge and agree that we may collect and use your Information and disclose it to other entities outside your resident jurisdiction, as discussed in "PECC Sharing of Information" above. In addition, such Information may be stored on servers located outside your resident jurisdiction. US law may not provide the degree of protection for personal information that is available in other countries. By providing us with your Information, you acknowledge that you have read, understand, agree to the terms of this Policy and consent to the transfer of such information outside your resident jurisdiction. If you do not consent to the terms of this Policy and have already provided us with Information, please e-mail us and let us know how you would like us to handle such Information.

Linked Internet Web Sites

The Site provides hyperlinks, which are highlighted words or pictures within a hypertext document that, when clicked, take you to another place within the document, to another document altogether, or to other Web sites not controlled by PECC. These hyperlinked Web sites may contain privacy provisions that are different from those provided herein. PECC is not responsible for the collection, use, or disclosure of information collected through these Web sites, and PECC expressly disclaims any and all liabilities related to such collection, use, or disclosure.

Children's Privacy Protection

The Site is not directed towards children under 13 years of age, and PECC does not knowingly collect any information from children under 13 years of age through the Site. If you are under 13 years of age, you are not permitted to submit information to PECC through the Site.

Security

This Site has security measures to protect against the loss, theft, misuse, and alteration of the Information that is submitted to PECC and is under its control. PECC makes no representations or warranties with regard to the sufficiency of these security measures. PECC shall not be responsible for any actual or consequential damages that result from a lapse in compliance with this Policy as a result of a security breach or technical malfunction. Certain information may be transmitted to you by email. Although it is illegal to intercept or disclose these messages under US Federal law, these transmissions are not secure. In addition, Users' communications through the Site are, in most cases, viewed only by you and anyone to whom you address your message.



www.capeccc.com

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Amendments to Privacy Policy

PECC reserves the right to amend this Policy periodically. Any amendments made to this Policy will be considered effective immediately after the amendments are posted on the Site.

If you have any questions about this Policy, please e-mail us at marketing@capeccc.com or call 714.708.2830.

California Privacy Rights

California law permits PECC clients are California residents to request certain information regarding the disclosure of personal information to third parties for their direct marketing purposes. To make such a request, please e-mail us or write us:

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PECC will provide a list of the categories of personal information disclosed to third parties for third-party direct marketing purposes, along with the names and addresses of these third parties. PECC only responds to requests submitted by e-mail or postal address specified above.